

Kleine Engeltjies Kleuterskool / Nursery School

81 EersteStraat, Rant-en-Dal, Krugersdorp, 1739 Tel: 066

377 7087 E-pos: admin@kleinengeltjies.co.za

2021 FEES AND REQUISITES

From 2 months to Gr 0

School Office		066 377 7078	
Skool Principal	Chrizelda du Toit	071 246 8654	kleine.engeltjies01@gmail.com
Owner	Alet van Staden	082 331 6919	Alet.vanstaden@RFG.com
Website	www.kleinengeltjies.co.za	FaceBook	@KleineEngeltjies

A. SCHOOL FEES

R0 – Deposit per child.

Fees payable over 12 Months.

Fees are payable in advance before or on the 1st of each month, childcare will not be provided if fees are not paid in full.

R300 – **Development fee** payable before the end of February – All learners

R300 – **Registration fees payable on day of registration.** – Only new application / Children who left for more than 6 months

FEES		FEES INCLUDE
1 child full day	R2000 pm	All stationery for the year. Formal educational program focused on emotional, cognitive and physical development of the child. (CAPS curriculum). A well-developed play area and equipment to develop all senses of the child. Additional science and technology awareness program. (GR RR and R), Messy Play.
2 children full day	R4000 pm	
3 children full day	R5430 pm	
3 days per week per child	R1554 pm	
4 days per week per child	R1665 pm	
Half day per child	R1550 pm	
Day visitors R160 per day - payable in advance		

B. PAYMENT METHODS

Monthly: *Cash / EFT / Debit order*

Banking details:

Name of Account Holder: A van Staden

Bank: ABSA Bank

Branch: Key West

Account number: 1660 150 109

Current account

Reference: Name of Child

C. SCHOOL HOURS

Monday - Friday:	6:00 - 18:00
Public Holidays:	Closed
School closed between Christmas and New Year	Closed

A penalty of R50 for every 15min late is payable on collection of child to the teacher on duty.

D. ANNUAL REQUISITES

MUST BE HANDED IN BEFORE THE END OF FEBRUARY

Babies (2-17 months)	Toddlers (2-3 Years)
6 x 200 tissues 3 x Liquid antibacterial soap 250ml each 1 Liter 70% Alcohol Sanitizer – parents to sanitize before entering	48 x 1 ply toilet paper 6 x 200 tissues 8 x 72 or more wet wipes 3 x Liquid antibacterial soap 250ml each 1 x Yoga mat and pillow 1 Liter 70% Alcohol Sanitizer
Babies (18-24 months)	Toddlers (4-6 Years)
6 x 200 tissues 3 x Liquid antibacterial soap 250ml each 1 x Yoga mat and pillow 1 Liter 70% Alcohol Sanitizer	48 x 1 ply toilet paper 6 x 200 tissues 8 x 72 or more wet wipes 3 x Liquid antibacterial soap 250ml each 1 x Yoga mat and pillow 1 Liter 70% Alcohol Sanitizer

Each child to bring a blanket and pillow with pillowcase.

E. ITEMS NEEDED DAILY

PLEASE MARK ALL ITEMS

Babies	Toddlers
<p>Babies daily bags:</p> Bottles with water and milk measured separately Baby food for babies under 12 months 6 nappies 2 sets of clean clothes 1 cloth nappy / bibs 1 plastic bag for dirty clothes	<p>Toddlers daily bags:</p> 6 nappies – if required 1 sets of clean clothes / Hat Sunblock
<p>Weekly:</p> Blanket (please take weather into account)	<p>Weekly:</p> Blanket
<p>Monthly:</p> Wet wipes Bum cream Sunblock	

F.GENERAL INFORMATION.....

ENROLMENT POLICY

The school allows for babies from 2 month and children up to 6 years of age.
The school follows the CAPS Curriculum.
Maximum children per class as per the health and safety regulations will not be exceeded:

7 babies	2 – 12 months
15 toddlers	18 – 24 months
20 toddlers	2 – 3 years
20 – 24	Other ages

One qualified / experienced caretaker per class and one in-house trained assistant where necessary.

ARRIVAL AND DEPARTURE

- Children will be received from 06h00.
 - Departure time will be between 12h00 to 18h00. Children can get very emotional if they are the only child left, parents are urged to be on time.
 - Half day children must be fetched by 12h:30.
 - The school is closed on public holidays.
- Note a penalty of R50 for every 15min is payable on arrival to the teacher on duty**

VISITS

No person is allowed to visit the children during school hours. Visitors interrupt the school program and children are normally emotional if visitors leave without taken them with.

MEALS AND MEAL TIMES

Breakfast is served between 07h40 to 08h00 – Half Day Learners included
A 10 o'clock snack is served in the form of a sandwich or fruit. – Half Day Learners included
Lunch is served according to departmental regulation, balance diet. – **Only Full Day Learners**
A 3 o'clock snack in the form of biscuits / bread / fruit/ Jelly and custard etc. – Only learners still at school

***If a child is allergic to anything on the menu, parents must supply own food (no discount)**

ABSENTEEISM

Parents must please let the school know if a child is absent.

ILLNESS

Toddlers with contagious illnesses must be kept at home until healthy. We are not allowed to take in children with a fever, sore throat, childhood diseases, or if he/she is nauseous, has diarrhea, or contagious sores, as specified by the Department of Education.

MEDICATION

Clear instructions must be given in the book kept for medication. No medication may be stored in school bags. Medication is stored in medication cabinets.

CLOTHING AND PERSONAL ITEMS

Each child must have a marked bag with a 1 or 2 extra sets of clothes for those unforeseen accidents. Always keep the weather in mind.

- Please supply a clearly marked blanket and pillow, also take it home on a regular basis to wash.
- Children must wear comfortable clothes that is suitable to play and paint in.
- Children are also encouraged to be self-sufficient and clothing plays a big role in this.
- A marked hat with sunscreen is required for daily activities.

BIRTHDAYS

A **birthday** is a big event and we would like to share it. Organize with the teacher as more than one child can have a birthday on the same day.

EDUCATIONAL VISITS

Quarterly educational in-house visits will be arranged. Parents will be informed in advance to get the necessary consent.

QUERIES AND SUGGESTIONS

Parents are welcome to come and discuss any problems with us. A personal interview can be arranged beforehand to ensure that we have an uninterrupted talk. Contact us anytime from 07:00 to 17:30, we will help where we can.

PHONE CALLS

Please remember that teachers cannot accept phone calls between 08:00 to 11:00. During this time, they are busy with the daily program. You may, however, contact the school office to leave a message. In case of emergency, the employee may be contacted.

PROGRESS REPORTS

Parents will receive progress reports in June and December. You are very welcome to come and discuss any problems with us. A personal interview can be arranged beforehand to ensure that we have an uninterrupted talk.

PARENT INVOLVEMENT

- We aim to have 'know each other' evenings in January / February for all parents.
- General parent meetings take place through the year.
- Parent evenings: You receive your child's progress report and have a brief discussion with the teacher.

CURRICULUM AND EXTRA CURRICULAR ACTIVITIES

The following activities are presented at school:

- The curriculum provides for music, art, fantasy play, music movements, gross and fine motor skills activities.
- Science and technology are also additional to Gr RR and Gr O.
- Parents can also choose from a number of activities not included in the school fees. Demonstration will take place during January.

CALENDAR

A calendar with all the important dates, themes of the week, excursions, functions, as well as extra-curricular activities will be given to you twice a year.

NOTICES

Notices with relevant information will be sent out from time to time.

FUNDRAISING PROJECTS

Please support our fundraising projects through the year. The necessary information will be supplied ahead of time.

LEAVE

The school will be closed on public holidays and between Christmas and New Year.

SECURITY AND ACCESS CONTROL

Gates will be opened via remote control. This system was installed for your child's safety, as well as the safety of every staff member who enters or leaves the premises. All classrooms, playgrounds and gates are under camera surveillance.

THANK YOU FOR ENTRUSTING US WITH YOUR CHILD.